

EXHIBITS

All exhibitors are encouraged to have technical people available at their exhibit space. It is our intent to have the right people available to answer questions, demonstrate products, and discuss application issues that attendees may have.

The exhibit hall is located just outside the conference rooms on the 2nd floor balcony of the Transportation Building. This area lends itself to a tremendous amount of exposure and foot traffic by attendees from a variety of transportation responsibilities and disciplines.

The exhibit floor plan will be available after August 23rd, with complete up-to-date information about vendors and their assigned location. To see more information about the floor plan, click [here](#).

EXHIBITION SCHEDULE

Monday, September 8th

- | | |
|-------------------|--|
| 4:00 PM - 5:30 PM | Vendor/exhibitor display setup, Attendee registration and sign-up. |
| 6:00 PM - 7:00 PM | Social Hour – Radisson Hotel (across the street) |
| 7:00 PM - 8:30 PM | Dinner – Hotel Ballroom A&B |

Tuesday, September 9th

- | | |
|-------------------|-----------------|
| 8:00 AM - 5:00 PM | Exhibition Open |
|-------------------|-----------------|

Wednesday, September 10th

- | | |
|-------------------|------------------------------------|
| 8:00 AM - 12 noon | Exhibition Open |
| 12 noon - 1:00 PM | Vendor/exhibitor display tear down |

Please fill out the

“Exhibitor Registration Form”

on the next page...

Exhibitor Registration Form
2008 Eastern Region Rail Crossing Safety Conference
Boston, Massachusetts | September 8 – 10, 2008

Instructions:

1. Exhibit space fee is \$600, which includes one conference pass. Additional Exhibitor Attendee(s) may be obtained at \$75 per exhibitor.
2. Please FAX the completed form to (617) 478-2598. Due to anticipated demand, we are expecting to sell out exhibit space quickly. Faxing your form will immediately place you on our exhibitor list.
3. We will contact you to confirm that space is available.
4. You will be required to mail this form and payment to the address listed below upon notification of availability.
5. Additional information pertaining to exhibiting arrangements will be provided once they are finalized.

Exhibitor

First Last

(_____) _____

Telephone E-mail

Company Name

Company Address

If you are completing this form for someone else, please provide your contact information:

First Last

(_____) _____

Telephone E-mail

Company Name

Company Address

Exhibit Size

- ☐ Table-top display
☐ Free-standing 8' width
☐ Free-standing 10' width
☐ Other _____

Total

\$75 exhibitor registration x ____ (# of exhibitors) = ____

\$600 exhibit space fee x ____ (# of spaces) = ____

Total = _____

Payment Method

I enclose/authorize payment of _____ **Check #** _____
☐ Check payable to **Eastern Crossing Seminar**

Send completed form and payment to:

Fax: (617) 478-2598
Mass DPU – Transportation Div.
Attn: Tim Davis
1 South Station – 2nd Floor
Boston, MA 02110

Exhibitor Questions?

Email: dpu.rail@state.ma.us
Phone: (617) 305-3773

Refund and Cancellation Policies

Changes: Please confirm the date and location of the conference by checking our website for updates: <http://www.mass.gov/dpu> then click onto Transportation Oversight Division, then click the 2008 Eastern Region link.

Cancellations: The Eastern Region Rail Crossing Committee reserves the right to cancel any class or event. Cancellations are very rare, occurring 7-10 business days before the event is scheduled to begin. Fees will be refunded or credited. However, the Eastern Region Rail Crossing Committee cannot be held liable for loss of accommodation or travel deposits or fares due to cancellation. In the event of a cancellation, registered participants will be contacted and a notice will be posted on the website.

Refunds, Credits, and Substitutions: To cancel your enrollment and receive a refund less a \$40 processing fee, you must notify timothy.davis@state.ma.us at least two weeks before the conference is scheduled to begin. Notification may also be made by calling Mr. Davis at (617) 305-3773. Please include your agency/company fed tax id # in order to process a refund. In lieu of canceling, you may send a substitute in your place. Please notify Mr. Davis of a substitution at least three working days before the event is scheduled to begin.

Access: The conference is held in a manned secured facility. If you have other special needs, please notify Mr. Davis at least three weeks before the conference begins.